**Requestor:** *Person who needs access to the Aerojet Rocketdyne Gateway*

* Complete Sections 1 – 4

**Sponsor:** *Aerojet Rocketdyne Manager (for Aerojet Rocketdyne Employees) or   
Aerojet Rocketdyne Employee (for Suppliers and Customers)*

* Verify Sections 1 – 4, Complete Section 5 & 6, and Sign Section 7

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **1. REQUESTOR IDENTIFICATION** | | | | | |
| Name (Last, First, MI) | | Agency / Company Name | | | |
| Work Address | | City | | State | Zip Code |
| Office Phone Number | Cell Number | | Fax Number | | |
| E-Mail Address | | | | | |
| Aerojet Rocketdyne Supplier Code | | | | | |

|  |  |  |
| --- | --- | --- |
| **2. AEROJET ROCKETDYNE AFFILIATION (*Check all that apply*)** | | |
| Supplier / Customer /  Second-Tier Supplier /  Other | Is your company incorporated in the U.S.?  Yes  No | If NO, where is your company incorporated? |
|  | Is your company foreign owned?  Yes  No | If YES, what country? |
| Aerojet Rocketdyne  Employee | Employee Badge Number | Employee Site / Location |
| U.S. Government | Specify Government Branch (i.e. NASA, DCMA) | |

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| --- | --- | --- | --- | --- |
| **3. REQUESTOR U.S. PERSON STATUS** | | | | |
| U.S. Citizen  Yes  No | If NO, provide country of citizenship | | | Permanent Resident Alien Status in the US  Applied  Approved |
| Method used to verify U.S. Person Status  U.S. Birth Certificate  Certificate of Naturalization or Certificate of Citizenship  Permanent Resident Card  U.S. Passport | | | | |
| **Verified by a Company Officer or Other Authorized Agent:** | | | | |
|  | |  |  | |
| Print Name | |  | Title | |
|  | |  |  | |
|  | |  |  | |
| Signature | |  | Date | |
|  | |  |  | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **4. REQUESTOR SIGNATURE** | | | | |
| Drawings, data, design, inventions, computer software and other technical information supplied by Aerojet Rocketdyne shall remain Aerojet Rocketdyne’s property and shall be held in confidence by Requestor. Such information shall not be reproduced, used or disclosed to others by Requestor without Aerojet Rocketdyne’s written consent.  **Requestor shall presume that all drawings, specifications, and other technical data or goods provided by Aerojet Rocketdyne to Requestor contain information subject to Export Control Laws, whether or not specifically identified or marked as such by Aerojet Rocketdyne. By signing this document, you are agreeing to abide by ITAR regulations.** | | | | |
|  |  |  |  |  |
| Print Name |  | Signature |  | Date |
|  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| **5. ACCOUNT INFORMATION** | | |
| Purpose  New Account  Update Account  Delete Account | | Account Status (For Existing Users)  Active  Suspended  Terminated |
| Account ID (For Existing Users) | Full Name on the Account (For Existing Users) | |
| Aerojet Rocketdyne Supplier Code | | |

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| --- |
| **6. SELECT NECESSARY SERVICE** |
| Select Project  AR Supplier Portal      Other If Other, Please Specify Below: |
| List Application Service(s) Required (i.e., ARS, IPPD}  1.  2.  3.  4.  5.  6. |

|  |  |  |
| --- | --- | --- |
| **7. SPONSOR (*For All Users, Please Provide Rocketdyne Sponsor Manager Information Below*)** | | |
| Name | Phone Number | E-Mail Address: |
| Signature | | |

Completed forms must have ALL signatures.

Send completed forms to [SupplierMaintenance@L3Harris.com](mailto:SupplierMaintenance@L3Harris.com?subject=Supplier%20Portal%20GW%20-%20Access%20Request%20Form) with the subject line “Supplier Portal GW - Access Request Form”