

Title:

**General Requirements – Camden AR, Clearfield UT, Culpepper VA and Gainesville VA****Aerojet Quality Note****A03****Rev #****Date****1****06/23/09**

These General Requirements apply to all Purchase Orders.

1. Full compliance to the following clauses specified by the purchase order is required. Failure to comply or partial compliance with any clause specified by the purchase order shall be cause for rejection and return of the item(s) in question.
2. Aerojet reserves the right to return, at the Supplier's expense, any or all of a lot in which defective parts have been found by the supplier's inspection sampling plan or test sampling plan. Final acceptance is performed at Aerojet's facility.
3. When a Quality, Inspection, Material Control or Calibration System is imposed, the Supplier's corresponding system shall be subject to initial and periodic review, audit, and/or approval by an Aerojet Quality Representative (s) and/or Aerojet's customers/Government/Regulatory Authorities (when accompanied by Aerojet) as required. Aerojet's approval of the supplier's program does not constitute acceptance of product/services or relief of purchase order requirements.
4. Requests for information from any source, for any departures from drawings, specifications, special processes, or other Purchase Order requirements, must be reported on Aerojet's Vendor Information Request (VIR), [VIR Form](#). All VIR's must be submitted to your Procurement Representative. Formal disposition of departures listed on the VIR will be coordinated by your Procurement Representative and must be obtained prior to shipment. A copy of the dispositioned VIR must be included with the shipment as part of the Quality documentation. Any exception to this paragraph requires Aerojet's written approval prior to shipment.
5. All items rejected by Aerojet and subsequently resubmitted to Aerojet by the Supplier, shall bear an adequate indication of such resubmission on those items or on the shipping documents. Reference shall be made to the Aerojet and Supplier's rejection documents and evidence given that the causes for rejection have been corrected.
6. Aerojet reserves the right to approve subtier supplier selection and to verify compliance by suppliers and subtier suppliers to Aerojet technical and contractual requirements by on-site review.
7. Aerojet reserves the right of access for Aerojet, Aerojet's customer/Government/Regulatory Authorities (when accompanied by Aerojet) to all facilities involved in the Purchase order.
8. The supplier agrees to maintain strict controls to assure that, after the item(s) successfully pass the qualification/acceptance, neither the design, material, part, process, procedure, tooling or test equipment shall be altered, redesigned or replaced by any other design, material, part,

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process, procedure, tooling or test equipment, nor shall the item(s) be produced at other than the suppliers original facility which produced the acceptable item(s), without written approval of Aerojet via the VIR or SOW.

9. The supplier shall flow down all specifically identified Quality clause requirements to their subtiers as specified in the Aerojet Purchase order.

10. Unless otherwise specified, documentation supporting requirements of this Purchase Order shall be maintained on file for a minimum of five (5) years after completion of this Purchase Order. This documentation shall include, but is not limited to: material certifications, test coupons, manufacturing and inspection records, radiographs, and test reports. Aerojet shall be notified thirty days prior to disposal of documentation. Aerojet reserves the right of access for Aerojet, Aerojet's customer/Government/Regulatory Authorities (when accompanied by Aerojet) to all applicable records.

11. Materials shall be packaged in a manner that will prevent damage and preclude moisture, foreign matter or contamination damage and be properly maintained, (e.g., temperature/humidity controlled) prior to receipt by Aerojet. Exceptions must be approved by Aerojet prior to shipment.

12. Electronically-generated certifications identifying responsible Quality Assurance Representatives or Company Officials are acceptable for authentication provided all information requested is contained therein. In the event of multiple certifications, a link must be provided to allow traceability to each certification. Failure to submit certifications can result in rejection of materials, or delayed payment of invoices.

13. The Supplier shall flow down applicable Aerojet Purchase Order requirements to supplier subtiers including identified key characteristics as specified in the Aerojet Purchase Order.

14. Product acceptance through surveillance, inspection or test made by Aerojet representatives at Aerojet facilities or at the seller's and/or their subtier supplier's facilities shall not relieve the seller of the responsibility to furnish an end item that conforms to the requirements of the procurement document.

15. Documents (e.g. Drawings, Mil-Specifications, Mil-Standards, NAS's, ASTM's, Statements of Work, etc.) referenced as part of this Purchase Order form a part of this order to the extent specified herein. For documents referenced as part of this Purchase Order, it is intended that the exact issue/revision shown be used. If no issue/revision is shown, the issue/revision in effect on the date of the purchase order is applicable.

Rev	Date	Description of Change	Changed By
1	23June2009	Added Item 15.	M. Sakrison

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